

**DUBAI VISA APPLICATION FORM – Sri Lanka  
(PLEASE FILL IN BLOCK LETTERS)**

1. Type of visa being applied for (Tick one): TOURIST  96 HRS   
AIRLINE  PNR
2. Full name of Applicant: \_\_\_\_\_
3. Skyward membership number, if any   Blue  Silver  Gold

**4. Current residential address (Mandatory Information)**

Line -1	
Line - 2	
City, Country	
Mobile	
Land Line (with STD Code)	
Fax No. (with STD code)	
Email ID	

**4. Are you applying as a dependent of Principal Applicant?**

- Yes: write name of Principal Applicant: \_\_\_\_\_  
 No

**5. If applying as Principal Applicant, attach visiting card or complete the following :-**

Name of Business/Employer	
Address of Business/Employer	
Designation	
<b>IMPORTANT:</b> unemployed or retired persons should indicate above the details of last employment, and indicate date of cessation of last employment here: _____	

**6. Personal details**

a. Nationality	
b. Previous nationality if any	
c. Full name (Name, middle name, surname)	
d. Father's name (Name, middle name, surname)	
e. Mother's name (Name, middle name, surname)	
f. Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
g. Marital Status	
h. Married female applicants – husband's name	
i. Occupation	
j. Religion	
k. Educational qualifications	
l. Main language spoken	
m. Date of birth (dd-mm-yyyy)	
n. Place of birth	Country <input type="text"/> Place <input type="text"/>

**7. Passport details**

a. Type	<input type="checkbox"/> Ordinary <input type="checkbox"/> Diplomatic/Official
b. Passport number	
c. Issuing Government	
d. Place and date of issue	
E. Expiry date	

**8. Purpose of Visit**

Tourist       Business       Family Visit

**9. Names of family members accompanying you on this trip**

Name	Passport no.	Relation
1.		
2.		
3.		
4.		
5.		

**10. Contact in UAE (Mandatory Information)**

Name / Relationship with host	
Address / Hotel Confirmation Voucher	
Area - City	
Phone No.	
E-mail ID	

**11. Address of Travel Agent / for correspondence:**

\_\_\_\_\_

PIN code \_\_\_\_\_ Phone no: (with STD code) \_\_\_\_\_

**12. Mandatory documents to be submitted with the Visa Application form :**

List of documents	Applicant	Application Centre
1. Current passport – must be valid for at least 6 months at the time application.		
2. Photocopy of data page and observations and alterations page.		
3. Airline's Return or onward ticket. (confirmed)		
4. Photo should be coloured & clear, size 4.3 cms x 5.5 cms.		
5. Photocopy of Flight Coupon- Stating PNR (should not be altered).		
6. Demand Draft Payable in Colombo " VFS LANKA - DUBAI A/C DEUTSCHE BANK 0038943-00-2"		

AS REQUIRED TO CONFIRM PROOF OF ELIGIBILITY – Tick if enclosed	Applicant	Application Centre
1. Previous passport exhibiting previous travel, if any.		
2. Banker's certificate of long-term Fixed Deposits.		
3. Letter of invitation from Dubai based close family member, along with photocopy of Passport, resident visa and proof of relationship.		

**13. Have you applied for a Dubai Visa through VFS in the past ?**

Yes       No

If you have ticked Yes, then kindly provide date of last travel in the space below :-

**IMPORTANT :** Any overstay beyond duration of Visa invites heavy fines and penal action - there will be no waiver on any grounds. At the time of collecting visa kindly produce the photocopy of the applicants 1<sup>st</sup> Page of passport.

**IMPORTANT: Please note and strictly comply - All applicants should read the conditions mentioned below before signing the application form. Incomplete and unsigned applications will not be accepted.**

**TERMS AND CONDITIONS**

1. The facility is open only to all Sri Lankan passport holder visiting Dubai traveling on the Emirates Airlines (herein referred to "EK") and fulfilling the eligibility conditions announced from time to time by the Government of Dubai / Dubai Naturalization and Residency Administration ("DNRD"). Issuance and approval of a visa is solely regulated by Government of Dubai / and governed by their rules and regulations that are amended from time to time. Subject to the applicant/passenger fulfilling the eligibility conditions EK will sponsor the applicant to Dubai.
2. The facility of applying through Fastrac Visa Facilitation Services (Lanka) Pvt Ltd (herein referred to as VFS) is open only to Sri Lankan passport holders visiting Dubai on Emirates Airlines (herein referred to as EK) EK has outsourced the administrative process of facilitating Visa applications to VFS. VFS has setup and is managing the Dubai Visa Processing Centre (herein after referred to as "DVPC") for this purpose. VFS role is limited to accepting the visa application and required documentation, forwarding the application to Government of Dubai / DNRD for consideration of visa issue and communicating the Government of Dubai's / DNRD's Decision on the application for visa to the applicant.
3. Visa fees are non refundable under any circumstances whatsoever.
- 4 Each visa applicant desirous of being sponsored for a visa by EK should be holding a valid ticket issued by EK and booked to travel on EK. VFS/EK will not responsible for and will not be liable for the applicant not been able to travel due to denied boarding offloading, cancellation of flight, delays or and any other cause or circumstances beyond their control. VFS shall also not be liable in the case of any change in the date of travel not being communicated to VFS.
5. The Applicant/passenger will be required to fill in a Visa Application Form accurately and submit the same with the applicable visa fees, valid passport and necessary documentation as specified in the Visa Application Form. Applicants must hold valid travel documents and comply with the requirements of Government of Dubai / DNRD and requirements specified on the Visa Application Form.
6. VFS does not accept any responsibility for late, lost or misplaced applications and / or the veracity of the contents of the application. Incomplete and double applications will be disregarded. The Applicant accepts and acknowledges that the courier acceptance and delivery service is operated by a third party and VFS does not assume any responsibility or liability for the service of the courier company.
7. The decision to grant or refuse a visa is the sole prerogative of the Government of Dubai / DNRD. VFS merely forwards the application and the issuance or pendency or refusal of the visa is the prerogative of the Government of Dubai / DNRD. The decision of the Government of Dubai / DNRD is final. In case of rejection of visa application, no correspondence will be entertained and no visa fees will be refunded and no reasons will be required to be given. It is clarified that processing of the visa application is prevented, delayed or restricted or interfered with for any reasons whatsoever resulting in delay by Government of Dubai / DNRD to process the applicants visa application, then VFS OR EK shall not be liable to the applicant for any loss or damage which may be suffered as result of such causes and VFS OR EK shall be discharged of all its obligations hereunder.
8. Issuance of a visa or approval on the visa application does not in any way give the applicant/passenger a right to enter Dubai. The entry is at the sole discretion of the Immigration officer at Dubai Airport who is a representative of Government of Dubai / DNRD. In case of denial of visa or entry into Dubai by the Government of Dubai / DNRD, VFS OR EK shall in no way be liable to the applicant in any manner whatsoever.
9. The visa must be accepted as offered and is non – transferable.
10. VFS OR EK shall not be liable for any losses or damages, which the applicant may suffer arising from delay in processing or receiving the visa.
11. The visa is valid as per the Government of Dubai / DNRD rules and regulations as amended from time to time. The visa must be availed within its period of validity.
12. All Sri Lankan and Dubai Government regulations apply and in case this facility is deemed invalid or cancelled due to any Sri Lankan / Dubai Government regulation or order, VFS shall not be liable in any manner whatsoever to the applicant.
13. Applicants will be solely responsible to ensure they fulfill Indian and Dubai Government requirements for travel which may include Police clearances etc.
14. VFS shall take all reasonable measures to ensure that information provided by the Applicants in its application form shall remain confidential. However VFS shall not be liable for any unauthorized access by any means to that information.
15. VFS reserves the right to add, alter or vary these terms and conditions at any time without notice or liability and all applicants availing of this facility shall be bound by the same.
16. These terms and conditions shall be governed and construed in accordance with the laws of Sri Lanka. Any claims or disputes arising in relation to the services provided by VFS to the Applicant shall be subject to the exclusive jurisdiction of the Courts in Sri Lanka.
17. If you have not opted out of receiving marketing materials, we may also use your personal information to identify other products and services that might be of interest to you and to market additional goods, services and special offers from us, our affiliates or our third party business associates. You can choose not to allow VFS to use or disclose your personal Information for marketing purposes by indicating your preference on the visa application form.
18. Applicants expressly declare that they do understand these terms & conditions and are individuals and not a company or any professional and or commercial entity.

**I confirm that the above terms and conditions have been read and understood by me and I agree to abide by them.**

**I hereby give my consent to VFS to use my personal information to identify other products and services that might be of interest to me and to market additional goods, services and special offers from VFS, its affiliates, or VFS's third party business associates.**

**OR**

**I do not wish to have my personal information used to identify other products and services that might be of interest to me and to market additional goods, services and special offers from VFS, its affiliates, or VFS's third party business associates.**

**Signature of applicant ( of guardian if below 18 years )**

**Date**

**ASSESSMENT**

Pending | Comments:  
 Forward to Appraisal Team |

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Pending cleared: Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**APPRAISAL**

Approved | Comments:  
 Refused |

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**CONFIRMATION**

| Comments, if any:  
 SRN: \_\_\_\_\_ |  
 Application # \_\_\_\_\_ |

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**OUTWARD**

	Retained
1) Photocopy of passport	
2) Photocopy of ticket	
3) Business card	
4) Covering / Guarantee letter	
5) Photocopy of credit card statement	
6) Photocopy of credit card	
7) Letter from Bank for FD/Loan	
8) FD copy	
9) Photocopy of marriage certificate	

	Sent
a) Original passport	
b) Original ticket	
c) Payment receipt	
d) Standard letter	
e) Original credit card statement	
g) Original marriage certificate	
h) _____	
i) _____	
j) _____	
k) _____	
l) _____	

Sign: \_ \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**DNRD**

Approved  
 Refused

VCN: \_\_\_\_\_ Issued on: \_\_\_\_\_

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**AUDIT**

Comments, if any:

Sign: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_